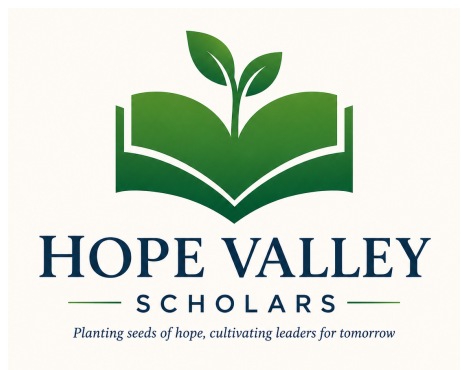




HOPE VALLEY SCHOLARS INC.

Scholar and Parent or Guardian Agreement

Clear commitments for scholars, families and Hope Valley Scholars.

This agreement records the commitments, payment arrangements, safeguarding expectations and renewal conditions that apply after a student receives a Hope Valley Scholars award.

OUR COMMITMENT: Hope Valley Scholars applies this document to the programs, people and activities within its scope. Questions or requests for an accessible copy may be sent to the contact information below.

Version	1.0
Policy owner	Program Lead and Scholarship Committee
Effective date	01/01/2026
Review cycle	Annual
Website address	https://www.hopevalleyscholars.org/Documents/pdf/Hope%20Valley%20Scholars%20Scholar%20and%20Parent%20Guardian%20Agreement.pdf

Organization: Hope Valley Scholars Inc. | U.S. 501(c)(3) public charity | EIN 41-2924425

Contact: info@hopevalleyscholars.org | +1 (302) 898-6006 | <https://www.hopevalleyscholars.org>

1. Scholar and award information

Scholar full legal name

Preferred name and date of birth

School, college or university and student number

Grade, form, year or course

Parent or guardian name and relationship, if scholar is under 18

Award period, approved amount and eligible expenses

Payment schedule and institution account or reference

AWARD CONTROL: This agreement becomes effective only when signed by an authorized Hope Valley Scholars representative. It does not guarantee renewal beyond the award period stated above.

2. Hope Valley Scholars commitments

- Administer the award in accordance with the approved award notice, available funds and organizational policies.
- Pay approved costs directly to the verified institution or provider whenever practicable and maintain payment records.
- Treat the scholar and family with dignity, protect personal information and limit access to those with an authorized need.
- Provide clear contacts for scholarship administration, complaints, accessibility requests and safeguarding reports.
- Offer mentorship or development activities when available using approved, supervised arrangements.
- Provide notice of a material concern, probation, suspension or termination when safe and lawful, with an opportunity to respond and appeal as applicable.

3. Scholar commitments

- Attend and participate in the approved education program consistently and make a good-faith effort toward satisfactory academic progress.

- Provide truthful information and timely official results, enrollment confirmation, fee statements and other reasonably required progress documents.
- Participate respectfully in approved mentorship, development and reasonable community-service opportunities when available.
- Use education support only for the approved purpose and never request a school or provider to divert or refund funds privately.
- Communicate promptly about academic difficulty, absence, transfer, withdrawal, safety concerns or circumstances affecting participation.
- Conduct oneself with integrity and treat peers, families, school personnel, mentors and Hope Valley representatives with dignity and respect.
- Give back when able through service, encouragement, responsible leadership, mentoring or creating opportunities for others; future financial repayment is not required unless a separate lawful agreement expressly says so.

4. Parent or guardian commitments

For a scholar under 18, the parent or guardian agrees to:

- Support attendance, communication, safeguarding arrangements and timely submission of required documents.
- Inform Hope Valley Scholars of school changes, fee changes, other financial assistance and circumstances materially affecting the award.
- Participate in approved meetings and maintain accurate, safe contact information.
- Not privately solicit mentors, donors or volunteers for money, gifts, transport, employment, lodging or services outside approved program channels.
- Report a safeguarding or boundary concern promptly and never retaliate against the scholar for reporting a concern.

5. Fees, other assistance and changes

- The scholar or parent must disclose confirmed bursaries, HELB support, sponsorships, fee waivers and other assistance covering the same cost.
- Hope Valley Scholars may adjust an unpaid installment to prevent duplicate funding or redirect it to another approved education expense, after notice when practicable.
- An institution refund, credit or overpayment belongs to Hope Valley Scholars to the extent it came from Hope Valley funds and must not be privately retained.
- Transfers, course changes, deferrals and material fee increases require prior review; approval is not automatic.

6. Academic progress and renewal

The scholar shall submit the following at the frequency stated in the award notice:

- [] Current report card or transcript [] Enrollment or attendance confirmation
[] Updated official fee statement [] Other funding update
[] Scholar reflection or check-in [] Other: _____

Renewal depends on continuing eligibility, progress, financial need, available funding and program capacity. When performance or participation is affected by hardship, Hope Valley Scholars should consider an appropriate support plan, accommodation, deferral or revised expectation before ending support.

7. Mentorship, communication and boundaries

- Use only approved communication platforms, times, locations and meeting arrangements.
- A mentor is not a substitute parent, teacher, counselor, social worker, healthcare professional, employer or private financial sponsor.
- The scholar and family must not keep program communications or meetings secret from the approved guardian or program supervisor.
- Money, significant gifts, transport, lodging, jobs, private travel or personal services involving a mentor require prior written organizational approval.
- A scholar may request a different mentor, pause contact or report a concern without retaliation.

8. Safeguarding and urgent concerns

Hope Valley Scholars cannot promise secrecy when a person may be unsafe. A disclosure of abuse, exploitation, self-harm, threats, grooming or serious boundary concerns will be shared only with people who need the information to protect the scholar, respond lawfully and arrange support. In an immediate emergency, contact the appropriate local emergency or child-protection authority first, then notify Hope Valley Scholars.

9. Privacy, photographs and publicity

Scholarship participation does not require public storytelling. Application and program information may be used internally for selection, payment, safeguarding, reporting and lawful administration under the Privacy Policy. Public use of a scholar's identifiable image, voice or story requires the separate Photo and Media Consent Form. Refusing or withdrawing optional media consent will not affect eligibility, award value or treatment.

10. Probation, suspension, termination and appeal

Hope Valley Scholars may use a support plan, probation, temporary suspension or termination for the reasons and through the safeguards described in the Scholarship Eligibility, Selection, Award and Renewal Policy. The scholar or parent may use the Applicant, Scholar and Parent Complaint and Appeals Policy. Immediate protective restrictions may be imposed when safety, fraud prevention or legal obligations require them.

11. Acknowledgments

- [] We received and understand the award notice and payment arrangement.
- [] We received the Scholarship Policy, Child Safeguarding Policy, Privacy Policy, Complaint and Appeals Policy and this Agreement.
- [] We understand that media consent is separate and voluntary.

☐ We had an opportunity to ask questions and request an accessible explanation or format.

☐ We certify that the information supporting this award is true and complete to the best of our knowledge.

Scholar full legal name

Scholar signature

Date

Parent/guardian name

Signature

Date

Hope Valley representative

Signature

Date

Document control: The current public version is maintained by Hope Valley Scholars Inc.; printed or downloaded copies may become outdated. **Related:** [Scholarship Policy](#) | [Child Safeguarding Policy](#) | [Complaint and Appeals Policy](#).
Version 1.0 | Effective 01/01/2026 | Next scheduled review: 01/01/2027.